

# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School for Girls, Stratford Rd, Salisbury SP1 3JJ  
**Date:** 12 September 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Clewer, Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss,  
Cllr Ricky Rogers (Chairman), Cllr Ian Tomes and Cllr John Walsh

### **Wiltshire Council Officers**

Marianna Dodd, Salisbury Community Area Manager  
Lisa Moore, Democratic Services Officer  
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

### **Town and Parish Councils**

Salisbury City Council – C Corbin, T Corbin, M Dean & M Timbrell  
Laverstock and Ford Parish Council

### **Partners**

Wiltshire Police – Inspector Andy Noble  
Police and Crime Commissioner – Angus Macpherson  
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Deborah Biggs  
St Edmunds Community Association – T West  
South Wilts Agenda 21 – P Rouquette

**Total in attendance: 52**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Ricky Rogers welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Councillor Brian Dalton – Area Board Member</li> <li>• Mike Franklin – Wiltshire Fire &amp; Rescue Service</li> </ul>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 27 June 2013 were agreed as a correct record and signed by the Chairman.</b></p> <p><u>Questions and Comments</u></p> <p>Mr Brown referred to a comment he had made at the previous meeting, where he had asked about the possibility of the Land owned by Wilts &amp; Dorset on Castle Street, being used as a Bus interchange. The Chairman informed Mr Brown that the Castle Street site had been deemed as not suitable due to the distance from the city centre.</p> <p>Cllr Douglas asked for an update on the Visions Transportation Group, the Chairman provided a verbal update during item 5.</p>
4	<p><u>Declarations of Interest</u></p> <p>Board members declared the following interests:</p> <p>Councillor Ricky Rogers announced that he was a local building contractor, however as he did not carry out work for Wiltshire Council, this was a non-pecuniary interest.</p> <p>Councillors Clewer and Tomes declared non-pecuniary interests in any planning matters as they are both members of the Southern Planning Committee.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman provided the following updates:</p>

	<p><u>New Canal Works</u> The New Canal works had been awarded to the Councils Term Maintenance contractor, which had enabled the work to be carried out quickly and at a high standard, but had not allowed for open consultation.</p> <p><u>Poetry on Location</u> Sophia Compton presented information on the Poetry on Location project, which would see two lines of poetry engraved onto four paving slabs in the south west corner of the Market Square in Salisbury. The Board was then asked to support the project.</p> <p><b><u>Decision</u></b> <b>The Salisbury Area Board agreed to support the Poetry on Location project as set out in the agenda papers.</b></p> <p><u>City Hall Celebrations</u> As a part of the ongoing programme of events to celebrate its 50<sup>th</sup> Birthday the City Hall will be hosting a Swinging Big Band Tea Dance on Sunday 10 November at 2pm with the Salisbury Big Band and Sticky Toffee Jazz.</p> <p>The council has received a proposal from a local promoter to stage an event on Saturday 9 November as a birthday event to feature the best of Salisbury Music over the last 50 years. This proposal is being considered by the Legacy Steering Group for inclusion in the City Hall Birthday programme of events.</p> <p><u>Vision Board</u> The Chairman had attended the last meeting of the Vision Board; he reported that a series of themed sub groups had been set up using a self nomination method. The Transport Group had met. The Chairman expressed concern over this representing yourself method and the fact that these themed groups already exist within SCCAP and that duplication was now taking place.</p> <p><u>Guild Hall/Market Square</u> The development works outside the Guild Hall and around the Market Square would now not be completed until November or December 2013. It was hoped that all of the granite would be finalised in time for the Charter Fair.</p> <p>Resurfacing in Blue Board Row and some of the surrounding streets was also planned.</p>
6	<p><u>Information items</u></p> <p><b><u>Decision</u></b> <b>The Salisbury Area Board noted the information items provided in the agenda papers:</b></p> <p><b>a) Purple Flag Update</b></p>

	<p><b>b) To track Issues on the online system follow the link:</b>  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Salisbury">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Salisbury</a></p>
7	<p><u>Update from Partner Organisations and Groups</u></p> <p>The Board received updates from the following:</p> <p><u>Spotlight on Youth – Bass Connection - Tom Bellshaw</u>  Bass Connections is a creative media project for young people, based on Churchfields Road, Salisbury. Tom works to bring together groups of young people and music professionals to work on digital music production projects, where they can learn new production techniques.</p> <p>A competition had been running which offered the young people the opportunity to win a work experience placement for one week with a local graphic design company. The winner would work alongside the team at Trevor Peter Design to design a new logo.</p> <p><u>Salisbury City Community Area Partnership (SCCAP)</u>  SCCAP had rolled out a Social Asset Mapping event at the Friary Fun Day, this aimed to establish community knowledge such as who lived in the community and whether people had skills or services which could be better used locally. The results would be available in due course.</p> <p><u>Salisbury City Council (SCC) – Cllr Matthew Dean</u>  The Southern Planning Committee had met on 5 September to look at proposals for the new cemetery. The SCC's second preferred site had been approved; however the SCC would be appealing the decision to turn down their first preference.</p> <p>Over 8,000 people had attended the Summer Spectacular event, which had proved to have been very successful; thanks were given to all who had helped with the event.</p> <p>The City Voice publication would shortly be distributed to all Salisbury households.</p> <p>SCC had been awarded the Silver Guild for Salisbury in Bloom.</p> <p><u>Laverstock and Ford Parish Council</u>  Recent work with Wiltshire Council to circulate 2500 survey forms to local households to establish whether there was a local need for affordable housing.</p> <p>There would be a 'Big Farm Day Out' on Saturday 14 September, 2 – 7pm at the Riverbourne Farm, Laverstock.</p>

	<p><b><u>Decision</u></b>  <b>The Salisbury Area Board noted the following written attached to the agenda:</b></p> <p><b>a) Police</b>  <b>b) Police and Crime Commissioners Office (PCC)</b>  <b>c) Fire</b></p>
8	<p><b><u>Highways</u></b></p> <p>The Chairman explained that the public had expectations of how they would like to see the roads maintained, whilst many are aware of the bigger scale schemes around the county, the majority of local residents would like to see smaller scale schemes carried out locally.</p> <p>The Chairman had asked all of the Board members to feedback with a selection of local roads in their wards which they were aware needed repairs. A selection of photos depicting the damage on these roads was then shown on the screen.</p> <p>Parvis Khansari, Service Director for Strategic Services gave a presentation to the Board, a copy of the slides shown are attached to these minutes.</p> <p>Maintenance schemes for 2013/14 include:</p> <ul style="list-style-type: none"> <li>• Exeter Street – Carriageway Repairs</li> <li>• Castle Street – Resurfacing</li> <li>• Wain-a-long Road – Resurfacing</li> <li>• Norfolk Road – Resurfacing</li> <li>• Essex Square – Resurfacing</li> <li>• Brown Street / Milford Street Junction – Resurfacing</li> <li>• A345 Old Sarum – Patched Phase 1, Phase 2 Programmed in Sept / Oct</li> </ul> <p>Future Maintenance schemes for 2014 onwards would include:</p> <ul style="list-style-type: none"> <li>• Seth Ward Drive – Surface</li> <li>• Silver Street – Resurfacing</li> <li>• Milford Hill – Resurfacing</li> <li>• Devonshire Road – Resurfacing</li> <li>• Queen Manor Road – Overlay</li> <li>• Roman Road – Resurface</li> <li>• Ashley Road/Butts Road – Resurfacing</li> <li>• Park Street - Resurfacing</li> <li>• St. Marks Road - Resurfacing</li> <li>• Canadian Avenue – Carriageway Repairs</li> <li>• Cherry Close – Resurfacing</li> <li>• Hadrian’s Close - Resurfacing</li> <li>• Mill Road – Reconstruct and Surface</li> </ul>

	<ul style="list-style-type: none"> <li>• Bedwin Street – Carriageway Repairs</li> <li>• Queen Alexandra Road - Resurfacing</li> </ul> <p>The Chairman thanked Parvis for his presentation.</p>
9	<p><u>New Bus Stop/Layover Proposals</u></p> <p>The Chairman drew attention to the proposed plans which were on display at the meeting. These detailed the proposed new sites for additional bus stops and the layover points around the city centre.</p> <p>Following questions and comments from around the room the Chairman moved a resolution which was then voted on by the Board Members, the following was agreed:</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Condemns the closure of Salisbury Bus Station and further condemns the refusal of the existing owner/operator to make any financial contribution towards the estimated £100k costs of the proposed additional Bus stops/Layover points.</b></li> <li>• <b>Calls upon Wilts &amp; Dorset to delay their plans to close the Bus Station.</b></li> <li>• <b>Has serious public safety concerns over the proposed additional Bus stop/Layovers and calls on Wiltshire Council to ensure the proposals conform to all current public safety regulations and asks for more vigorous air quality measuring and monitoring.</b></li> <li>• <b>Supports the growing call for a Bus/Coach Interchange Facility within the proposed Maltings re-development.</b></li> <li>• <b>Requests Wiltshire Council to urgently evaluate the suitability of a Bus Interchange Facility on either the Salt Lane or Brown Street Car Park locations, subject to consultation with local residents and the local member, reporting back to the Salisbury Area Board.</b></li> </ul>
10	<p><u>Community Area Partnership Review</u></p> <p>The Chairman gave thanks to all who were involved during the review for their assistance which he had found to be honest and open. It was interesting to see how each Area Board operated with or without a Community Area Partnership (CAP) and how those with partnerships were all still quite different in how they worked.</p>

	<p>The SCCAP Review Group had met with the Leader of Salisbury City Council (SCC), who was keen to develop possibilities for SCC to become more involved with the CAP.</p> <p>As SCC had not yet discussed the proposals as a whole, a representative from SCC advised that further discussions would need to take place.</p> <p>The Board Members considered the proposals and recommendations of the Review Group as set out in the report attached to the agenda.</p> <p>The Review Group proposes that:</p> <ol style="list-style-type: none"> <li>1. The Board continues to have a Community Area Partnership but operates an alternative model/approach to the current SCCAP structure.</li> <li>2. Salisbury City Council considers taking on a lead role in partnership with the Area Board, which includes provision of funding and administration.</li> <li>3. A more local approach is taken, on a ward or neighbourhood basis, to identify and promote actions.</li> <li>4. A theme-based approach is continued for Salisbury-wide strategic issues, with each Area Board member taking responsibility for a specific theme.</li> </ol> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to:</b></p> <ol style="list-style-type: none"> <li>1. <b>Note the CAP Review report.</b></li> <li>2. <b>Allocate the balance remaining of £11,278.50 to SCCAP up to the end the March, 2014 so that they can continue their work and assist in the workshop.</b></li> <li>3. <b>Convene a workshop to bring together stakeholders to identify a new model and future ways of working in partnership for the benefit of the community.</b></li> </ol>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Board considered the recommendations from the last CATG meeting held on 7 August 2013 as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to release the following CATG funding from the 2013/14 budget:</b></p> <ul style="list-style-type: none"> <li>• <b>£5,000 - London Road &amp; Downton Road, coloured surface treatment</b></li> </ul>

	<p>&amp; bollards.</p> <ul style="list-style-type: none"> <li>• £2,000 - The Oakbournes, Ash Crescent – dropped kerbs.</li> <li>• £2,000 - Odstock Road near junction of Rowbarrow – dropped kerbs.</li> <li>• £1,000 - Odstock Road/Ridings Mead - Controlled crossing near bus stop adjacent to Ambulance Station.</li> <li>• £500 - Devizes Road, nr Highbury Ave – Pedestrian Crossing.</li> </ul> <p>The Board also:</p> <ol style="list-style-type: none"> <li>1. Noted the progress on 2012/13 prioritised schemes (as detailed in appendix 1, attached to the agenda)</li> <li>2. Noted the bid to the Substantive Scheme (as detailed in Appendix 2 attached to the agenda)</li> <li>3. Approved the list of schemes recommended for retention and further consideration (as detailed in appendix 3, attached to the agenda)</li> <li>4. Approved the list of requests recommended for removal (as detailed in appendix 3, attached to the agenda)</li> <li>5. Noted the recommendation that Issue 2969, replacement of bus shelters, was put forward as an Area Board project (as detailed in appendix 3, attached to the agenda)</li> </ol>
12	<p><u>Area Board Funding</u></p> <p>The Chairman invited grant applicants present to speak on behalf of their project to the Area Board. Following discussion the Board members then voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>St Michael's Community Centre was awarded £5,000 towards planned improvements to the centres facilities.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</b></p> <p><b><u>Decision</u></b>  <b>Wyndham Park Infants School was awarded £3,700 to create an Inclusion Garden.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</b></p>



	<p><b><u>Decision</u></b>  The Rifles Wardrobe and Museum Trust was awarded £1,290 to provide a replacement CCTV system.  <b><i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></b></p> <p><b><u>Decision</u></b>  Salisbury Arts Centre was awarded £701 to provide equipment to enhance marketing and audience engagement.  <b><i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></b></p> <p><b><u>Decision</u></b>  Trussell Trust was awarded £5,000 to provide equipment to support the refit and expand the Bemerton Heath Community Shop/Cafe.  <b><i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></b></p> <p><b><u>Decision</u></b>  Sarum St Martin Toddler Group was awarded £429 to purchase new soft play equipment.  <b><i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></b></p>
13	<p><b><u>Outside Bodies</u></b></p> <p>The Board considered nominations for outstanding representative vacancies to outside bodies as detailed on the agenda.</p> <p><b><u>Decision</u></b>  The Salisbury Area Board nominated the following Outside Body Representatives for 2013/14:</p> <ul style="list-style-type: none"> <li>• SCCAP – Cllr Ricky Rogers</li> <li>• Salisbury International Arts Festival – Cllr Ian Tomes</li> </ul> <p><b>And noted the CATG Membership for 2013/14 as detailed in agenda pack.</b></p>
14	<p><b><u>Close</u></b></p> <p>The Chairman gave thanks to Marianna Dodd, Community Area Manager for her work with the Board, as this would be her last meeting. He also thanked everyone for attending and noted that the next meeting.</p> <p>The next meeting of the Salisbury Area Board would be held on Thursday 14 November 2013, 7.00pm at the Alamein Suite in City Hall, Salisbury.</p>